

**Saint Teresa of Avila**  
**Sheffield Village, Ohio**

**Hall Rental Information**



***Our beautiful and modern Parish Life Center*** is available for your next event. Examples of events held at the hall include corporate training sessions, wedding receptions, graduation parties, baby showers, family reunions, steak fries, retirement parties, office parties, monthly organizational meetings, and health events. The main hall features a large 68 x 51 banquet room with a cathedral ceiling, plenty of natural light and neutral décor. The room can comfortably accommodate an event for 200 people. The banquet room is adjoined by an always spotless commercial grade kitchen. We also have 4 smaller meeting rooms (2 can be combined for a larger group). The hall is air conditioned and handicap accessible. We are conveniently located near the Sheffield Village/Rt 611 exit off of I-90 and centrally located between Lorain, Avon, Avon Lake, North Ridgeville, and Elyria. We can be found at the large intersection of Abbe Rd (301) and Colorado (611).

***Rental fees*** are \$300 for under 100 people and \$550 for 100-200 people. A refundable \$100 damages deposit is collected in advance. A \$100 (non-refundable) deposit is required to reserve a date. We are very flexible with hours and length of time permitted – we do not rent by the hour like some locations. A contract, full payment, and proof of insurance is required prior to event date. Contact us for terms for meeting rooms, but the basic rental rate is \$50. Basic use of the kitchen space is free but a \$50 kitchen usage fee is collected for further use. Clean-up is also included.

**Other policies and practices**

~Alcohol is permitted but you must comply with all liquor laws

~Bands/DJs are permitted

~Fundraisers are permitted

~The hall is not available for large gatherings at times when mass is being celebrated at the adjacent church (see mass schedule for full details) Saturdays 4:30PM, Sundays 8AM and 12PM. Please check the parish calendar or call for other occupied times.

~The Diocese of Cleveland requires that renters acquire and show proof of adequate liability insurance to cover accidents during the event (see attached insurance related documents).

~We provide set-up (not décor) of round dining tables that seat up to 8 people and 8 ft buffet tables.